

## Manual for operating metal furniture

- ✓ One should use furniture in accordance with the destination.
- ✓ Furniture provided they aren't in the special execution for damp rooms (e.g. lockers destined for equipping cloakroom of swimming pools) should be used in dry rooms not exposed to direct action of damp.
- ✓ Furniture after placing on the floor should be leveled e.g. with the help of furniture wedges or in versions with adjustable feet with help of the screw in the foot,
- ✓ Keep furniture clean with available surface-active detergents not containing chlorine.

### **Attention :**

**For cleaning do not apply organic solvents nitro or carbomide - ftalium, because under their influence the coated s surface can become tarnished.**

- ✓ Pay attention while washing floors not to pour water over socles of cabinets – wipe the floor dry around products
- ✓ Do not let furniture stand on damp floors
- ✓ Do not store damp, wet, especially containing corrosive substances for example salt things inside the product unless the product is adapted to it (special).

**Failure to follow those requirements may result in corrosion of the product**

- ✓ Clean tops of desks and office tables with widely available detergents assigned to clean woodchip surfaces – in case of pouring over with water or other liquids over mop the surface dry.

## ECOLOGY – ENVIROMNENT PRESERVATION

### 1. Waste management

After unpacking of the product one should segregate rubbish from packaging:

- cardboard, paper,
- stretch foil,
- polypropylene tape,
- metal tag,
- polystyrene foam,
- wooden palettes,

All those materials can be given in the recycle point for new processing or liquidation. Part of the materials such as cardboard, the polystyrene foam or wooden palettes can be to reuse in the process of packing.

### 2. Liquidation of used products.

After total use of the product, one should think about such liquidation that harms our environment at least. It is not even difficult or too expensive, to disassemble the product and to segregate waste and give it in the right recycle point.

The following waste can rise from products produced by us (depending on the type of the product):

- a) steel scrap (galvanized, nickeled, powder coated, of stainless metal sheet)
- b) non-ferrous metals
- c) plastik
- d) glass
- e) mineral wool
- f) chipboards
- g) wood
- h) used out electric parts (fans, heating slats, electric wires)
- i) fluorescent lamps

Materials received from above procedure, will be handed over to competent units, which duty is ecological processing or the liquidation.

*Local goverments are responsible for the organization of such collecting recycle points and information about their placement.*

**The state of environment depends from our culture and understanding of the problem of environmental preservation.**

## Safe operating

**Before beginning of using one should level all furniture with particular attention to the lack of tilt into the functional side.**

*For the safety reasons fix to the wall the products with extendable elements.*

### OFFICE FURNITURE

- Load the shelves evenly not exceeding the safe load (look table),
- Install the drawers on the tracks firstly in the lower part of the cabinet. Slide out the drawers and shelves always one by one (sliding out few drawers at once can knock over the product) and load evenly not exceeding safe load – 30 kg,
- Don't load the top it does not function as the shelf, unless the factory made tabletop is present,
- With products with the winged doors one should not lean, hang up e.g. clothes on the doors because it upsets the furniture or the possibility of turning the product over,
- With products with the sliding doors - move the door of the cabinet cautiously without hitting against sides of the product. Lock the cabinet after accurate pushing the door into the locking position,
- In products with the tambour doors don't rely on the mat of the shutter and close the door of the blind through even moving of the door, without pulling,
- In products for hanging clothes burden bars but keep the load at safe level - 20kg, every clothing hook burden max. at the safe level -3 kg,
- Place top sections of cabinets steadily on the product and using secure from slipping down of the top of the furniture e.g. by sticking the double-sided tape or screwing together both products,
- Turn rotational shelves of stands evenly without pulling and without excessively fast rotations. Load the shelves evenly on the entire perimeter not exceeding the safe load - 60 kg,
- Load the shelves of library bookshelves evenly not exceeding the safe load (look table). In order to protect against knocking over fix unilateral bookshelves to walls, base, and the like,
- Use desks after accurate, complete assembling in accordance with the assembly instruction. Burden tabletops of desks and tables evenly not exceeding safe burden- 150 kg. Load drawers of desks evenly not exceeding the safe load: of low drawers - 25 kg, high drawers - 60 kg,
- In products with glass - treat cautiously and carefully glass elements - don't hit and load shelves evenly not exceeding the safe load - 25 kg. Evenly load the glass top of the desk not exceeding the safe load - 35 kg,
- In furniture with drawers for files (e.g. filing-office) use the operating manual of filing cabinets.

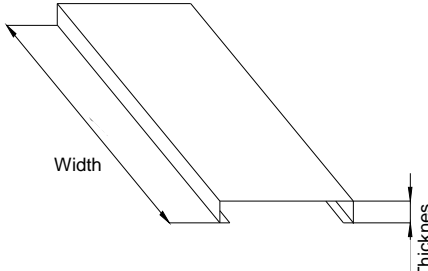
### SOCIAL FURNITURE

- Don't lean, don't hang e.g. clothes on the opened doors of wardrobes,
- In products for hanging clothes burden bars at keeping load at safe level - 10kg every clothing hook burden max. at the safe level -3 kg,
- Wardrobes placed on bases, place steadily in a way that they don't wobble.

### WORKSHOP FURNITURE

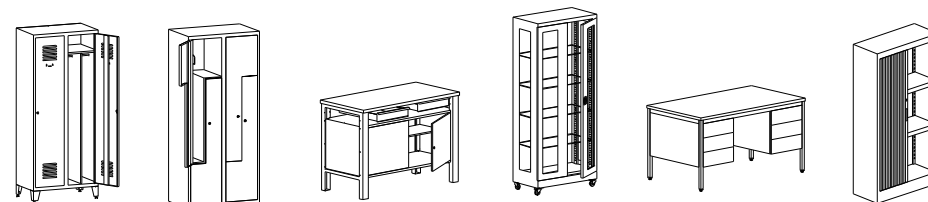
- Load shelves evenly not exceeding the safe load (look table),
- Don't load the top (top of the body) of product, because it doesn't function as the shelf,
- In products with winged doors don't lean, don't hang e.g. clothes on doors because it upsets the furniture or can cause turning the product over,
- In workshop products load drawers evenly not exceeding the safe load – roll - bearing slides 20 kg, sliding – slides 15 kg,
- Assemble the product according to the assembly instructions and obey all additional pointers put in this instruction

### Safe loading of the shelves

	Strenghtening	Width (mm)	Shelf's thickness (mm)	Loading capacity (kg)
	Present	Up to 1000	Up to 25	80
			Up to 30	100
	None	Up to 1200	Up to 25	70
			Up to 30	85
		Up to 1000	Up to 25	40
			Up to 30	55
		Up to 1200	Up to 25	35
			Up to 30	50

**In case of special products with special destiny one should additionally acquaint and use the instructions concerning the given type of the product.**

**For our dear Users we wish much satisfaction from using our products**



**Attention:** In case of claim we ask you to give the number of producing person and date of production. This information you can find at the back wall (right upper corner)